

GUIDE MANUALS

HOW TO USE THE LIBRARY DATABASES

Hellenic Open University Distance Library and
Information Center

How to Use the Library Databases

A BRIEF GUIDE ON USING THE LIBRARY DATABASES

What are Databases?

A database is a collection of related data that can be retrieved through search.

Databases can be **bibliographic**, meaning they include only bibliographic information and article summaries, or **full-text**, offering access to the complete text of articles.

What Databases are available at the HOU Library?

The **Distance Library and Information Center of the Hellenic Open University (HOU)** provides access to:

- **Databases through the Heal-Link portal**, which the Library accesses as a member of the Hellenic Academic Libraries Link (HEAL-Link). These include both bibliographic and full-text databases, such as **Scopus**, **Thesaurus Linguae Graecae**, **Portico**, **OCLC ECO**, and others.

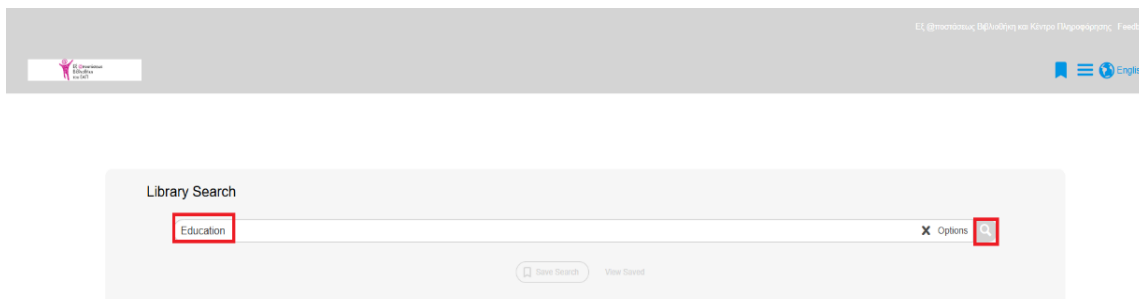
- **Independent subscriptions to databases** that cover the fields of study of all four (4) Schools of the University:

- School of Humanities
- School of Social Sciences
- School of Science and Technology
- School of Applied Arts and Sustainable Design

How can you search all the Databases available through the Library with a single search?

You can search using the **Summon Discovery Service** (the Library's Unified Search Tool for Electronic Resources). Use a keyword in English language that relates to your topic, and then click on the search icon. This will help you find electronic resources (such as articles from journals inside Databases) available through the Library's subscriptions.

How to Use the Library Databases



Library Search

Education X Options

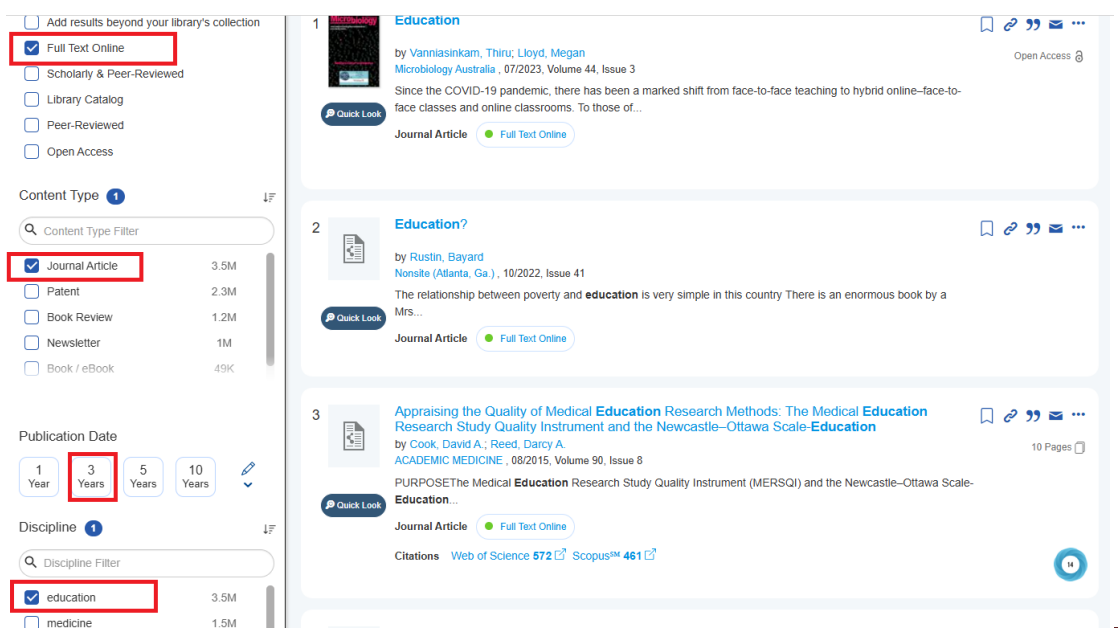
Save Search View Saved

In the search results, you receive a large number of records. To narrow down the results, you should use the filters available on the left side of the screen.

For example, from the **Advanced Search** options, you select:

- **Full Text Online**
- From **Content Type**, you choose **Journal Article**
- From **Publication Date**, you choose **3 years** (articles published in the last three years)
- From **Discipline**, you choose **Education**

These filters will help you focus on the most relevant academic content for my topic.



☐ Add results beyond your library's collection

☒ Full Text Online

☐ Scholarly & Peer-Reviewed

☐ Library Catalog

☐ Peer-Reviewed

☐ Open Access

Content Type 1

Content Type Filter

☒ Journal Article 3.5M

☐ Patent 2.3M

☐ Book Review 1.2M

☐ Newsletter 1M

☐ Book / eBook 49K

Publication Date

1 Year 3 Years 5 Years 10 Years

Discipline 1

Discipline Filter

☒ education 3.5M

☐ medicine 1.5M

1 **Education**

by Vanniasinkam, Thiru; Lloyd, Megan

Microbiology Australia , 07/2023, Volume 44, Issue 3

Since the COVID-19 pandemic, there has been a marked shift from face-to-face teaching to hybrid online-face-to-face classes and online classrooms. To those of...

Quick Look Journal Article Full Text Online

2 **Education?**

by Rustin, Bayard

Nonsite (Atlanta, Ga.) , 10/2022, Issue 41

The relationship between poverty and education is very simple in this country There is an enormous book by a Mrs...

Quick Look Journal Article Full Text Online

3 **Appraising the Quality of Medical Education Research Methods: The Medical Education Research Study Quality Instrument and the Newcastle-Ottawa Scale-Education**

by Cook, David A.; Reed, Darcy A.

ACADEMIC MEDICINE , 08/2015, Volume 90, Issue 8

PURPOSEThe Medical Education Research Study Quality Instrument (MERSQI) and the Newcastle-Ottawa Scale-Education...

Quick Look Journal Article Full Text Online

Citations Web of Science 572 Scopus 461

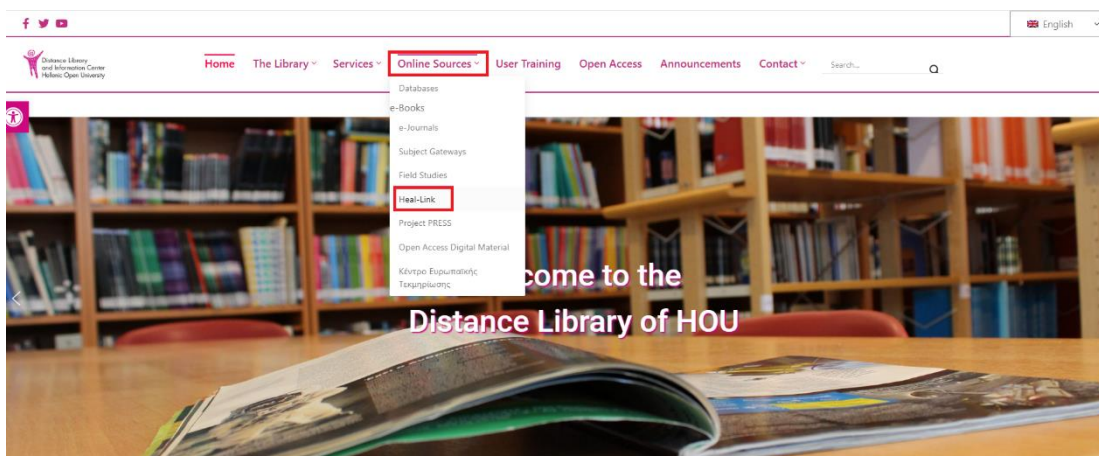
How to Use the Library Databases

The results are automatically narrowed down **to include** only electronic journals that provide full-text PDF articles and are strictly related to the field of **Education**.

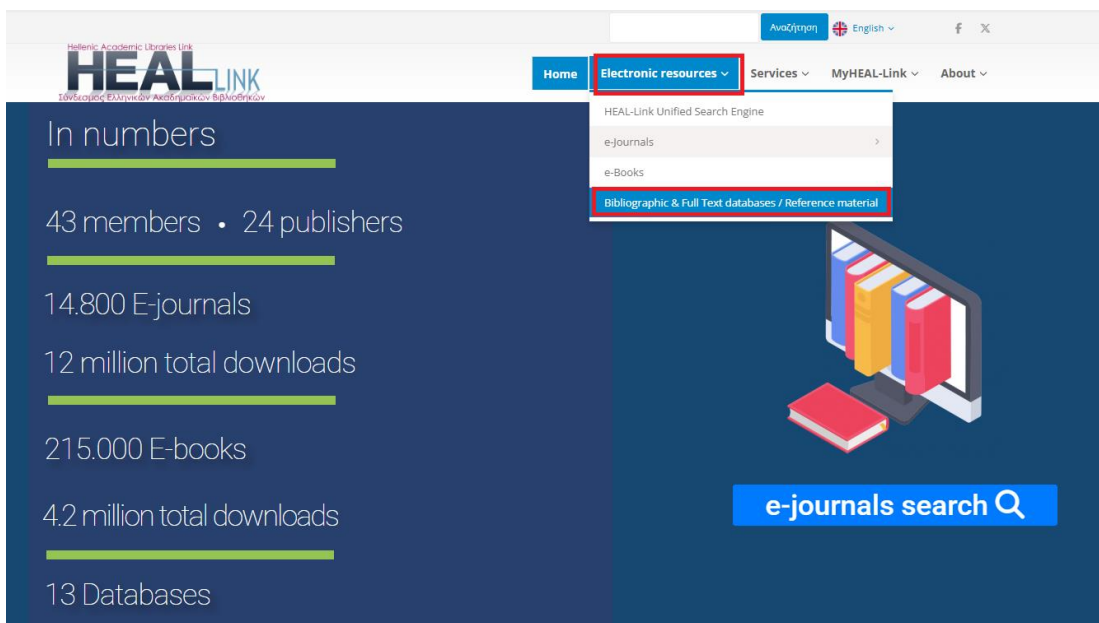
Where can you find Databases on the Library's website?

From the Library's website at <http://lib.eap.gr>, follow these steps:

1. Go to **Online Sources** → **Heal-Link** (for subscriptions available through Heal-Link)

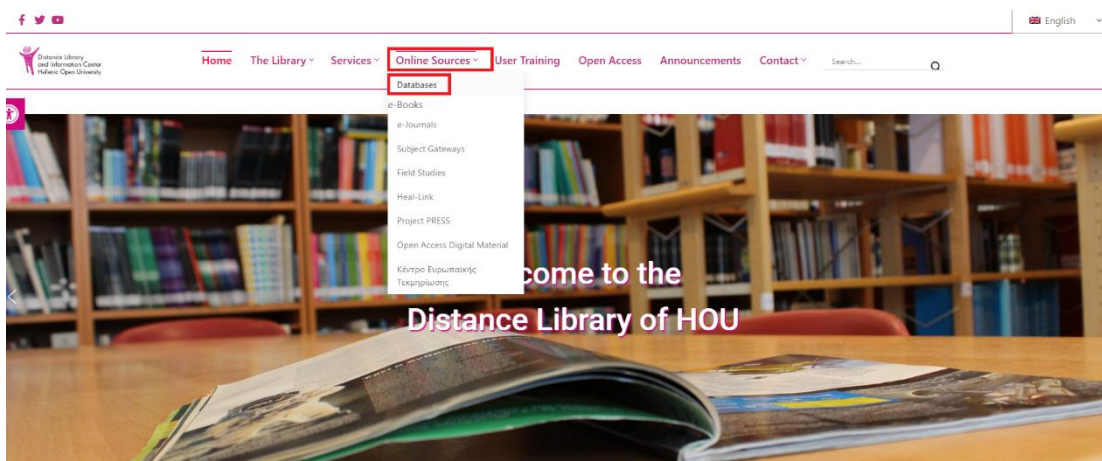


Next, on the Heal-Link page, you select **Electronic Resources – Bibliographic Databases & Full-Text Databases / Reference Materials**.



2. **Online Sources – Databases** (for the Library's independent subscriptions)

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Access Rights

Full-text access is available **only to members of the Hellenic Open University academic community** (students, teaching staff, and PhD candidates), and **only** when accessing the resources through the official links provided on the Library website: <http://lib.eap.gr> → **Online Sources** → **E-Journals** or **Online Sources** → **Heal-Link**.

Access requires using the **username and password** that members use for the HOU online learning platform (**Note: NOT your academic email credentials**).

External users can access the resources **only from the computers available on-site at the Library**.

Thank you for using this Guide!

How to Use the Library Databases

How can you learn more on using the Library Databases?

For more detailed instructions on using databases, you can attend a training a **training session** (in person, by phone, or via Skype). To sign up, simply fill out the **online participation form** available on the Library's website by following this path: <http://lib.eap.gr> → *User Training*.

For any questions or additional information, please contact the Library:

✉ **library@eap.gr**

☎ **+30 2610644105**